

The Johnson Public Library Board of Trustees met in the Board Room of the Library on Tuesday, April 11, 2017. The meeting was called to order at 4:03 p.m.

1. Roll Call

Ms. Linda Flynn, Presiding
Mr. Anthony Marseglia
Ms. Robin Coles

Ex-Officio

Mayor John P. Labrosse
Mr. Joseph Cicchelli, Acting Supt. of Schools

Also Present

Ms. Sharon Castanteen, Director
Ms. Ann Bowen, Principal Account Clerk

Not Present

Laura S. Kirsch, Esq.
Ms. Cindi Ortiz
Ms. Kristi Izzo
Ms. Sonia Recarte
Ms. Barbara Schuit, Assistant Director

2. Meeting Notification Statement

1. One copy posted on the bulletin board of the Library
2. One copy filed with the City Clerk
3. One copy posted to the Library's Webpage
4. One copy sent to the Record

3. Approval of the Minutes of the March 21, 2017 Board Meeting

On motion of Mr. Marseglia, seconded by Ms. Coles, the minutes of the March 21st Board meeting were approved.

4. Public Comment

No report

5. Treasurer's Report: Ms. Castanteen

a. Report: Ms. Castanteen

	<u>March 2017</u>	<u>Year-to-Date</u>
Operating Account		
Income:	\$ 365,162.93	\$ 912,182.86
Disbursements:	163,734.77	568,826.53
Cash balance as of March 31, 2017		\$ 343,356.33

Ms. Castanteen said she estimated the bills for medical and pension payments to be \$190,000 at the end of the quarter. No bills have been received.

Capital Account:

Income:	\$ 4.58
Disbursements:	<u>0.00</u>
Cash balance as of March 31, 2017	\$29,835.65

Donation Account

Income	\$ 3.64
Disbursements:	<u>0.00</u>
Cash balance as of March 31, 2017	\$ 23,885.11

Librarian's Special Account

Income:	\$ 152.99
Disbursements:	<u>194.99</u>
Cash balance as of March 31, 2017	\$ 19,352.46

Paver Account:

Income:	\$.84
Disbursements:	<u>0.00</u>
Cash balance as of March 31, 2017	\$ 5,698.22

On motion of Ms. Coles, seconded by Mr. Marseglia, the reports were accepted.

b. Bills: Ms. Castanteen

April 2017 Budgetary Account Bills	\$ 172,141.08
April 2017 Librarian's Special Account Bills	150.00

On motion of Ms. Coles, seconded by Mr. Marseglia, the bills were approved for payment.

6. Building and Grounds Update: Ms. Castanteen

Ms. Castanteen reported that the freight elevator is finally working and the sound system is finished except the sub-woofers.

The “Raccoon Art-Work” will be installed in the bushes in the front lawn on Wednesday April 12th.

Ms. Castanteen said the decision on the new hanging system should wait until after the space assessment.

The Oritani Building on Camden Street is going to be demolished. There will be a parking lot, we will see if the library might be able to get some parking spots.

Ms. Castanteen said she will work with the City Project Manager who will try to obtain a grant through “FEMA” for a generator for the library.

Mayor Labrosse said to keep watch on the government surplus they might have a 350 generator.

7. Strategic Planning: Ms. Coles

Ms. Coles reported that all the focus groups have met.

The questionnaire has provided about 800/900 answers so far. We will keep pushing for more input.

The “Community Conversation” is scheduled for Wednesday April 26th at 7:00 p.m. in the library auditorium.

The “Retreat” is scheduled for Thursday May 17th at 4:00 p.m.

8. Community Affairs: Ms. Castanteen

Ms. Castanteen distributed the flyers and brochures to the Trustees.

Adult programs for April include: “Monday Morning Music” April 3rd; “Yoga” Wednesday April 5th, 12th, 19th and 26th; “Free Immigration and Naturalization Consultation” Thursday April 6th; “Book Sale!” Saturday April 8th; “Adult Coloring Club” Tuesday April 11th and 25th; Wednesday Afternoon movie “Passengers” on April 12th; “Cook Book Club – Food For Thought” on Monday April 17th; “Pub Trivia!” on Tuesday April 18th; “Medicare P’s & Q’s – Parts, Plans and Your Questions” Wednesday April 19th; “Open Mic Night” Thursday April 20th; “Expungement Seminar” Friday April 21st; “The Chanteurs Spring Concert” Thursday April 27th and “Veterans’ Benefits Information” Friday April 28th.

“National Library Week,” is April 9th to 15th. The library will offer “Fine Forgiveness” for overdue items returned during the week.

“Teen Tuesday” programs on April 4th, 18th, and 25th are free to students in grades 7 thru 12 only, no registration is required. There will be no “Teen Tuesday” April 11th.

Gallery and Display cases are show casing “Life under the Sea” a display by artist Poramit Thantapalit.

Book groups for April are: “Young Adult Books for Adult Readers” Saturday April 1st; “The Greats” Book Club Saturday April 22nd; and “Just the Facts: A Non-fiction-Only book Club” on Saturday April 29th.

Citizenship Classes are held on Mondays and Thursdays, ESL Classes are held on Wednesdays and Thursdays. Classes are free and no registration is required.

Ongoing resources include computer instruction and eBook assistance.

The Children’s Department programs for children up to 6th grade in April include - Mondays “Crafternoon”; Tuesdays “Sensory Story Time”, and “Bilingual Reading Helper”, Wednesdays “Tiny Tots Story Time”, “Rhythm & Rhyme”, and “Video Game Club”; Thursdays “The Young & the Restless for Preschoolers”. “Bilingual Story Time”; and “Lego League”; Fridays “Chess” grades 3 to 6, and “Reading with Rodney” on April 21st.

Special programs for April include an “Easter Egg Hunt” on Thursday April 13th for children up to 2nd grade. Saturday movies are scheduled for April.

9. Librarian’s Report: Ms. Castanteen

a. Program Highlights: Ms. Castanteen

Ms. Castanteen said the networking workshop with the Chamber members and other businesses went very well, great interaction.

The “Yoga” classes for Hackensack residents are great with an amazing leader.

The “Book Sale” did well.

“Pub Trivia” had 50 plus people. We have received letters from Hackensack residents thanking the library for providing this.

b. Gifts and Letters of Appreciation

A letter was received from Vito Mazza about the Business Networking Lunch and Learn. A comment about the same program came from Anna Delassandro from Wells Fargo’s small business accounting department, who said she’s been to many networking workshops, in New York City mostly, but this was by far the best she’s ever been to.

10. Old Business

The Library will join with the City and decorate in conjunction with “Paint the Town “Pink” in support of women’s health in May.

11. New Business

No report

13. Adjournment

On motion of Mr. Marseglia, seconded by Ms. Coles, the meeting was adjourned at 4:40 p.m.

Respectfully submitted

Sharon Castanteen
Assistant Secretary

