

The Johnson Public Library Board of Trustees met in the Board Room of the Library on Tuesday, January 12, 2016. The meeting was called to order at 4:00 p.m.

1. Roll Call

Ms. Linda Flynn, Presiding
Mr. Anthony Marseglia
Laura S. Kirsch, Esq.
Ms. Cindi Ortiz
Ms. Robin Coles
Ms. Kristi Izzo

Ex-Officio

Mayor John P. Labrosse, Jr.

Also Present

Ms. Sharon Castanteen, Director
Ms. Barbara Schuit, Assistant Director
Mrs. Ann Bowen, Principal Account Clerk

Not Present

Ms. Sonia Recarte
Ms. Karen Lewis, Supt. of Schools

2. Meeting Notification Statement

1. One copy posted on the bulletin board of the Library
2. One copy filed with the City Clerk
3. One copy posted to the Library's Webpage
4. One copy sent to the Record

3. Approval of the Minutes of the December 8, 2015 Board Meeting

On motion of Mr. Marseglia, seconded by Ms. Coles, the minutes of the December 8, 2015 Board Meeting were approved.

4. Public Comment

No report

5. Election of Officers 2016 -2016 Committee Appointments – Ms. Flynn

On motion of Ms. Izzo, seconded by Ms. Ortiz, the Board approved the 2015 slate of officers and committees to remain as they are for 2016.

Changes in committee assignments can be made later if necessary.

6. Treasurer’s Report: Ms. Kirsch

a. Report: Ms. Kirsch

	<u>December 2015</u>	<u>Year-to-Date</u>
Operating Account		
Income:	\$242,208.50	\$3,131,709.47
Disbursements:	178,873.29	<u>2,338,241.32</u>
Cash balance as of December 31, 2015		\$ 258,963.66
Capital Account:		
Income:		\$ 3.04
Disbursements:		<u>0.00</u>
- Cash balance as December 31, 2015		\$ 46,165.64
Donation Account:		
Income		\$ 440.00
Disbursements:		<u>0.00</u>
Cash balance as of December 31, 2015		\$ 22,416.57
Librarian’s Special Account:		
Income:		\$ 291.22
Disbursements:		<u>140.00</u>
Cash balance: December 31, 2015		\$ 18,730.00

Paver Account:

Income:	\$	200.30
Disbursements:		<u>0.00</u>
Cash balance as of December 31, 2015	\$	4,870.19

On motion of Ms. Coles, seconded by Ms. Ortiz, the reports were accepted.

Ms. Kirsch said that 108 small pavers, 15 medium and 11 large have been purchased for a total of \$32,050.

b. Bills: Ms. Castanteen

January 2016 Budgetary Account Bills	\$	157,165.52
January 2016 Librarian's Special Account Bills	\$	40.00
January 2016 Paver Account Bill		444.00

On motion of Ms. Ortiz, seconded by Ms. Izzo, the bills were approved for payment.

7. Budget and Finance Committee: Ms. Kirsch

No report

8. Building and Grounds: Ms. Kirsch

Ms. Kirsch reported that the rubber tiles have been installed in the Moore Street entrance.

Ms. Castanteen reported books left over after the book sale are being sent to a not-for-profit company that pays a small amount for each book.

Ms. Castanteen reported that she is in the process of obtaining new security radios.

9. Personnel Committee: Mr. Marseglia

a. Personnel Action

Mr. Marseglia announced the resignation and retirement plans of Sunil Mehta, Principal Librarian, effective July 31, 2016.

On motion of Mr. Marseglia, seconded by Ms. Ortiz, the Board accepted Mr. Mehta's resignation.

Mr. Marseglia said Keri Adams, Senior Librarian, will return to full-time employment as of February 1, 2016 at an annual salary of \$65, 200.

On motion of Mr. Marseglia, seconded by Ms. Izzo, the personnel action was approved.

10. Community Affairs: Ms. Ortiz:

Ms. Ortiz distributed the Children's Department and Adult flyers to the Trustees.

Ms. Ortiz said programs scheduled in the Children's Department for January will include "Mother Goose"; "Preschool Story Hour"; "Tech Time"; "Lego Day"; "Reading with Rodney"; "Videos" "Arts and Crafts"; and "Chess Club."

Adult programs for January include: January 7th the Thursday Night movie was "Ant-Man"; Thursday January 28th "Open Mic Night" featuring Yahya Kamate's West African Drums and Dance; the "Affordable Care Enrollment – Get Covered!" Fridays January 8th, 15th, 22nd, and 29th; on Tuesdays January 12th and 26th; "Adult Coloring Club"; on Tuesday January 12th "Tax Questions? We have Answers!" Wednesday January 13th "Freedom from Smoking"; on Saturday January 16th "Tax Questions? We have Answers!" will be presented in Spanish; Wednesday January 20 "I'm 55+ what do I do now? Explore ReServe!" Friday January 22 "Veterans' Benefits Information"; "Inspect Your Gadget!" Thursday mornings 11:00 to 12:00; and "Teen Tuesdays" for students grades 7 through 12.

The "Young Adult Books for Adults Book Club" Saturday January 9th; "Book Discussion Group" Saturday January 16th; "Just the Facts: A Non-fiction –Only Book Club" Saturday January 30th.

An additional book club "Literary Book Club" is being considered.

Ms. Ortiz reported that the Gallery and Display Cases feature "Beautiful Dolls" courtesy of Michelle Rice is lovely.

Library patrons can receive news of upcoming library events by email.

The library provides “Citizenship Classes”; “Computer Instruction & eBook Assistance”; “English Conversation Classes” and individual assistance for online job searching, preparing job applications and email, for interested patrons.

Movies, music, TV shows, e-audiobooks and ebooks are available for free with a library card.

The library will be closed for Martin Luther King Day Monday January 18th.

11. Librarian’s Report: Ms. Castanteen

a. Program Highlights: Ms. Castanteen

“Open Mic” with Vince August, a Hackensack resident, was well received with 45 people in attendance. He told a funny story about how he lied to his mother and said he was going to the library and instead went to the movies to see the original “Star Wars.” Now he is in the library performing and when he finishes he is going to see “Star Wars.”

Cathy Folk-Pushee said James Lawrence, a Hackensack resident, stopped at the reference desk to tell her he had been hired for a job and a better one than he applied for because of the strength of his resume which she had helped him compose.

b. Trustee Education 2016

Ms. Castanteen said Ms. Ortiz said she will have six hours to apply to the total necessary for 2016.

Ms. Castanteen will send a link to webinars for Trustee information and library law.

c. Gifts and Letters of Appreciation

Ms. Castanteen reported that John K. Evans donated \$100 for the Endowment Fund. He did not ask for a paver.

Ms. Castanteen read part of Ms. Taffe’s letter to the Board. Ms. Taffe donated \$35 for a book on painting in memory of Ms. Pat Izzo and \$35 for a book on space exploration in honor of Ms. Linda Flynn.

Ms. Castanteen said that donations were received in memory of Ms. Pat Izzo from Bob Duffy and family \$100 for a paver inscribed “Aunt Pat Izzo – forever loved”, Joanne Atlas - \$100; Victor and Diana Fortkiewicz - \$50 and Christine Duffy - \$20.

Ms. Schuit received a thank you note for recommending a book.

12. Old Business

No report

13. New Business

No report

14. Adjournment

On motion of Ms. Ortiz, seconded by Ms. Kirsch, the meeting was adjourned at 4:26 p.m.

Respectfully submitted,

Cynthia L. C. Ortiz
Secretary