

The Johnson Public Library Board of Trustees met in the Board Room of the Library on Tuesday, April 8, 2014. The meeting was called to order at 4:07 p.m.

1. Roll Call

Ms. Linda Flynn, Presiding  
Ms. Cindi Ortiz  
Ms. Robin Coles  
Ms. Sonia Recarte

Also Present

Ms. Sharon Castanteen, Director  
Ms. Barbara Schuit, Assistant Director  
Mrs. Ann Bowen, Principal Account Clerk

Ex-Officio

Councilwoman Rose Greenman, Esq

Not Present

Mr. Anthony Marseglia  
Laura S. Kirsch, Esq.  
Ms. Kristi Izzo  
Ms. Karen Lewis, Supt. of Schools

2. Meeting Notification Statement

1. One copy posted on the bulletin board of the Library
2. One copy filed with the City Clerk
3. One copy posted to the Library's Webpage
4. One copy sent to the Record

3. Approval of the Minutes of the March 11, 2014 Board Meeting

On motion of Ms. Coles, seconded by Ms. Ortiz, the minutes of the March 11, 2014 Board Meeting were approved.

4. Public Comment

No report

5. Treasurer's Report: Ms. Castanteen

a. Report: Ms. Castanteen

	<u>March 2014</u>	<u>Year-to-Date</u>
Budget Account:		
Income	\$255,257.12	\$1,074,327.38
Disbursements:	346,214.55	801,985.81
	Cash balance as of March 31, 2014	\$ 272,341.57
Librarian's Special Account:		
Income	190.99	
Disbursements	140.00	
	Cash balance as of March 31, 2014	\$ 16,099.51
Paver Account		
Income	.12	
Disbursements	0.00	
	Cash balance as of March 31, 2014	\$ 1,932.07
Capital Account		
Income	4.49	
Disbursements	0.00	
	Cash balance as of March 31, 2014	\$ 73,148.53

On motion of Ms. Coles, seconded by Ms. Ortiz, the reports were accepted.

b. Bills: Ms. Castanteen

April 2014 Budgetary Account Bills	\$ 173,752.51
April 2014 Librarian's Special Acct. Bills	300.00

On motion of Ms. Recarte, seconded by Ms. Coles, the bills were approved for payment.

6. Building and Grounds Committee: Ms. Castanteen

Ms. Castanteen reported that the overgrown trees in front of the library have been removed and will be replaced with low-lying bushes and flowers.

a. Request from Children's Learning Center

Ms. Castanteen reported that the Children's Learning Center had requested using the library as part of their evacuation plan.

Ms. Castanteen told them it was necessary to discuss their request with the Board, but they would also be required to give the library a "Certificate of Liability Insurance". They have not responded at this time.

Further discussion was tabled until the May 13, 2014 Board Meeting

7. Community Affairs: Ms. Ortiz

Ms. Ortiz distributed the Junior Department brochures for April/May to the Trustees.

The Junior Department has scheduled "Mother Goose Time" Wednesdays and Saturdays beginning April 23 at 11:15 a.m. "Preschool Story Hour" Wednesdays and Saturdays at 10:00 a.m. "Bi-lingual English and Spanish Story Hour" Thursdays at 10:00a.m., the program is for children between the ages of 3 and 6. The Center for Modern Dance began a 5 week "Dance Program" for children and their caregivers Saturday April 5. "Tech Time" on April 7 and 21 is a program to teach children in grades 3 to 5 basic computer skills. Registration is required for the "Magic Tree House Book Discussion Group" scheduled for Monday April 28 and May 13, and 27 at 3:30 p.m. The "Chess Club" is scheduled for Tuesdays April 8 and 22 at 3:30 p.m. On Wednesday April 9 from 3:30 to 4:30 p.m. Tom Tucker's Puppet Theater will present a special performance of "It's the Wolf!" for children of all ages. The "special Needs Story Hour" is scheduled for Saturday April 12 at 1:00 p.m. "Lego Day" is scheduled for Monday April 14 at 2:30 p.m. Pre-registration is required for the "Arts and Crafts" program scheduled for Thursday April 14 at 3:30 p.m. Pre-registration is required for the "Robotics" program scheduled for Mondays April 7 and 21 at 3:30 pm. "Video Games" are available on Wednesday at 3:30 p.m. for children in grades 4 to 6. On Thursdays at 2:00 p.m. children ages 2 to 5 can "Meet the Orchestra" - registration required.

From 9:30 a.m. to 1:00 p.m. on April 19 ICAL and the Johnson Library will hold the 4<sup>th</sup> "Drawing and Painting Contest" for children ages 5 to 15. Registration and materials are free. The awards ceremony will be held on Friday May 30 at 6:30 p.m.

Ms. Ortiz distributed the April Department brochures to the Trustees.

Adult programs for April include "First Time/Any-time Home Buyer Seminar" 6:30 to 7:30 p.m. and "Expanding the Repertoire for Piano Students" at 10:30 a.m. on Monday April 7. "Identity Theft-Don't be a Victim!" was held on Tuesday April 8. "A Touch of Sinatra – a Musical Show" is scheduled for Wednesday April 16. "Gravity" was shown on Thursday April 17 at 6:30 p.m. "Self-Publishing 101" is scheduled for Wednesday April 23. "Shirley Temple: a Tribute" at 2:00 p.m. and "Unlock Your Brainpower with Mindmaps" at 7:00 p.m. are scheduled for Thursday April 24.

During National Library Week April 14 to the 19 the library will offer fine forgiveness for all returned overdue library materials. Library Tote Bags will also be sold during the week at a 50% discount.

The Spring Book Sale will be held on Saturday June 14.

The “Teen Book Club for Adult Readers” met on Saturday April 5.

“Just the Facts: a Non-fiction Book Club” and the “Book Discussion Group” will meet together on Saturday April 12 to discuss “The Yellow House: Van Gogh, Gauguin and Nine Turbulent Weeks in Provence”.

“Teen Tuesdays” are scheduled for April 1, 8, 22, from 3:15 to 4:30 p.m. On April 29 at 3:15 the movie “Ender’s Game” will be shown. The program is open to students in grades 7 through 12.

The “Homework Club!” will meet on April 2, 9, and 30 from 3:15 to 4:30 p.m. On April 23 it will start at 1:15.

“Art Junction” in the Gallery and Display Cases is presented by the students in grades 8 - 12 at the Arts and Science Bergen Charter High School.

No registration is required to attend the weekly “Citizenship or English Conversation Classes”. “Looking for a Job?” individual assistance is available for online job searching. Computer and eBook assistance is available for Hackensack residents only. Patrons with physical disabilities or impaired reading can contact the library to find out if they qualify for free audiobooks.

8. Librarian’s Report: Ms. Castanteen

a. Programs Highlights: Ms. Castanteen

Ms. Castanteen reported that she had attended the Public Library Association’s Workshop, which she found revitalizing and learned that there are many new projects ahead.

Ms. Castanteen reported that the staff will be required to learn how to download ebooks and also use other devices to become literate across digital platforms.

The library has seen an increase in circulation of books and media and Ms. Castanteen thanked Councilwoman Greenman for promoting the library at the Council Meetings.

b. Trustee Education

Ms. Ortiz attended the Young Adult Workshop and with Ms. Castanteen will attend the NJLA Conference in June, which would fulfill the state-mandated continuing education hours for all library trustees.

c. Gifts and Letters of Appreciation: Ms. Castanteen

An email was received from Lisa Kelly, a Hackensack resident, stressing how important the library is in bringing together the community on a personal level for education and learning in a FREE and stress-free environment.

A note was received from B.J. McFarlane expressing her thanks for being allowed to display the work of the people she tutors at the Senior Center.

9. Old Business

No report

10. New Business

No report

11. Adjournment

On motion of Ms. Ortiz, seconded by Ms. Recarte, the meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Cynthia L. C. Ortiz,  
Secretary